

CLUBMARK TOP 10 TIPS

Are you thinking about applying for Clubmark but not sure where to start?

Are you working towards accreditation but making little progress?

If the answer is yes, then we are here to help. We have put together our top tips to get you well on the way to success!!

1. Identify one person to lead the process and don't let them get away!
2. Make contact with your NGB to assess what help and support it can provide.
3. Nominate individuals to manage each section (try to make it relevant to their role in the club already). The four criteria are:
 - ✓ The playing programme
 - ✓ Duty of care and child protection
 - ✓ Sports equity and ethics
 - ✓ Club management
4. Contact your local County Sport Partnership (CSP) to inform it of your training requirements. In most cases CSPs organise a range of courses to support club development.
5. Book your places on the courses required in plenty of time:
 - ✓ 2 members to attend 'Safeguarding and Protecting Children' run by **sports coach UK**
 - ✓ 1 coach to attend 'Equity in your Coaching' run by **sports coach UK**
 - ✓ 1 member to attend 'A Club for All' run by **runningsports**
6. Ensure everyone reports back on a monthly basis to discuss progress and highlight issues.
7. Make contact with your NGB every month or so to keep them informed of progress.
8. Use resources on the website – www.clubmark.org.uk to support your application.
9. Congratulate yourselves on achieving Clubmark accreditation – you deserve it!!
10. Ensure that you keep your (very simple) development plan up to date ready for the annual health check.