

Working for you

Case No:

Received:

HOUSEHOLDER PLANNING CHECK

Harrogate Borough Council Planning Services, PO Box 708, Harrogate, HG1 9LX
 Tel. (01423) 500600 Fax. (01423) 556510 Textphone. (01423) 556543
 www.harrogate.gov.uk/planning Opening hours: 8.30am - 4.30pm Monday - Friday.

To determine whether you need any of the following consents, please complete this form and the Council will provide you with a "Permitted Development Check". This will cover any requirements for building regulation approval, listed building consent, conservation area consent and approvals for tree works as well as planning permission.

Please note that most additions and alterations in respect of flats will need planning permission but you may use this form to establish whether any other of the above consents are needed. It makes good sense to do this: for your own peace of mind; for record purposes when selling your property; or when raising the money; or to show anyone who questions your right to build.

Submit only **one** copy of the form and plan to the above address with the payment of £35 (card handling facilities are available at the above address if the form is handed in). Please make cheques payable to Harrogate Borough Council.

We aim to reply within 15 working days.

- A grid is provided on the back page so that you can sketch your existing dwelling and your proposal.
- **Two copies of this form are supplied for you to complete - submit one to the Council and keep the other for your own records.**

Q. 1

Your name & address

.....

Postcode

Day-time Tel. No.

Q. 1a (If you are not acting for yourself)

Your agent's name & address

.....

Postcode

Day-time Tel. No.

Q. 2

How long have you lived in this dwelling? years

Are you the: Owner Tenant Prospective purchaser (Tick one box)

Is it a Council House? YES/NO (If YES, please advise your Area Housing Office of your proposal.)

Q. 3

Is your dwelling a: detached house semi-detached house terraced house flat or maisonette

Do you know when it was built? If so please state year:

If not please estimate year:

Do you know the planning permission reference no.covering the original building of your dwelling? YES/NO

If Yes, please state:

Q. 7

Will the development be on an elevation that faces a highway*? YES/NO

(* a highway is a way over which the public have the right to pass and repass and may be a road or a footpath.)
(If YES is that elevation to the FRONT/REAR/SIDE? [delete as applicable])

Will the development be within 2m of your boundary? YES/NO

Will the roof pitch be the same as that of your dwelling? YES/NO

If the development includes a window (other than one serving the lowest floor level),
dormer or rooflight that faces a side boundary will it be obscure glazed? YES/NO

If YES, and if it will have an opening window, please specify the height above floor level
of the lowest part of that opening part of the window (measured to the bottom of the opening) m

State number of floors?
(If it is more than 1 storey will it be 7m or more from your boundary? YES/NO)

If the development includes a dormer window will the nearest point of that dormer be within
20cm of the eaves of the dwelling? (The eaves are defined as the part of the roof that meets or
overhangs the walls of the building.) YES/NO

If your proposal includes a roof light or solar panel will it protrude more than 150mm above the roof YES/NO

Does your development include any hardstanding in the front garden that exceeds 5 sqm? YES/NO

If YES will it : i) be porous? YES/NO
ii) direct run-off to permeable or porous areas or surfaces within the curtilage? YES/NO

If your development includes an outbuilding (shed, garage etc) will its roof be like this  (dual pitch)? YES/NO

Q. 8

Materials: Roofs: Existing Proposed

External Walls: Existing Proposed

Site Boundaries: Existing Proposed

Will the proposed external materials match the existing? YES/NO

Q. 9

If the proposal is a conservatory, is safety glazing to be used? YES/NO

Q. 10

Are there doors between the house and conservatory? YES/NO

Q.11

Will the proposal contain any toilet facilities? YES/NO

Q. 12

Does your development involve a new or altered (e.g. wider) vehicular or pedestrian access.
to an A, B or C class road? YES/NO

Q. 13

Would the work you want to do obstruct the view of road users along the highway? YES/NO

DECLARATION

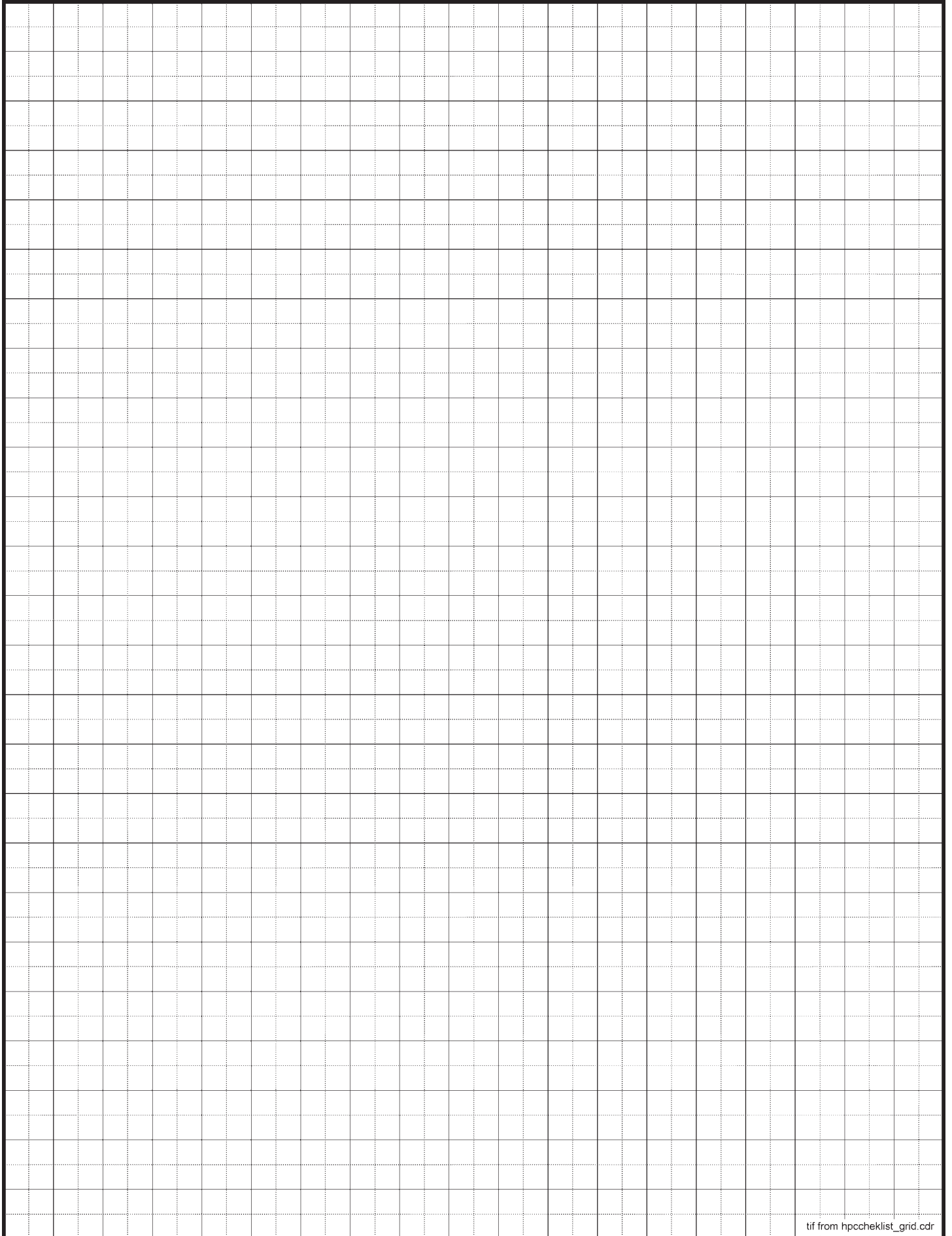
*I hereby declare that the information given on the above form is complete and correct and ask the Council to give me a Householder Planning Check. I understand that if I disagree with the response regarding planning permission, I may make a formal application to the Borough Council for a **Lawful Development Certificate** for which a fee is payable and gain a subsequent right of appeal to the Secretary of State if I disagree with the decision.*

Signed: Date:

On behalf of: (Insert applicant's name if signed by an Agent)

GRID PLAN

Use the grid below to sketch the plan of your existing dwelling (indicate all outbuildings) and your proposed development. Please indicate all dimensions in metres (in feet and inches if you wish) including the distance of outbuildings from your dwelling, the position of the public road and footway, your own drive and/or footpath access, any trees either within or adjoining your property and the boundaries of your property.



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