

## HARROGATE & DISTRICT CYCLE FORUM

### MINUTES OF MEETING TUESDAY 19TH SEPTEMBER 2017 AT COUNCIL CHAMBER COUNCIL OFFICES 1430 HOURS

1. **PRESENT** - Councillor Rebecca Burnett (Chair), Andrew Norman HBC, Kevin Douglas HDCA, Gia Margolis HDCA, Malcolm Margolis HDCA, Yvonne Skelton, Martin Weeks, HDCA.
2. **APOLOGIES** - Melissa Burnham, NYCC, Rupert Douglas, Sustrans, Councillor Don Mackenzie, NYCC, Tom Horner HBC. Invited Guest Fiona Ancell, NYCC (Access Fund).
3. The Group felt that, because of the lack of NYCC attendance at Forum meetings, in future, if unable to attend Melissa Burnham, NYCC, should send a fully briefed representative in her absence. **ACTION MB.**
4. HDCA members expressed their concern that NYCC is insufficiently represented at these meetings. An NYCC member is needed who has the authority to consult and take action. NYCC actions emanating from the Forum were long outstanding, and rarely had a positive outcome. Councillor Don Mackenzie, NYCC Cycling Champion and NYCC Executive Member of Highways, has not attended the meetings. **ACTION RB**

#### MINUTES OF PREVIOUS MEETING for approval and signing

5. In an eMail MB said she had proposed a Planning Workshop which had not been included in the previous Minutes. The Forum could not recall this being proposed at the last meeting, so with no alteration to the Minutes, they were signed by RB.
6. Workshop: Melisa may be proposing a workshop which did not reflect current procedure, furthermore, preparing and presenting the workshop would prevent her from addressing outstanding actions arising from the Forum. Andrew and Tom have had a meeting with the Improvement Manager from Area 6 (MB) to discuss how we can contribute/comment on planning applications. There is further work to do on this in order to understand the process as regards providing comments to planning applications. **ACTION AN.**
7. **MATTERS ARISING** - all were covered under separate headings on the Agenda.

#### HARROGATE RELIEF ROAD - RB

8. The Forum have not received feedback from WSP following the consultation meeting, in particular the issue about data previously collected and upon which proposals should be made.
9. The Relief Road Steering Group is meeting again in November. RB to ask information on process and forward plan. An Area Committee Meeting in December will vote on the options. It will then go out to consultation. **ACTIONS RB**

#### SCHEME UPDATES:

10. a) Name of Harrogate to Knaresborough Cycle Spine - "Harrogate Cycleway Route 1" was unanimously agreed. Andrew gave an update of possible funding opportunities - the National Productivity Investment Fund (NPIF), LEP, Leeds City LEP, etc.

11. b) Bond End - A trial of improvements A member of the public asked the the Area Committee if a trial could be undertaken before the proposed improvements were set in concrete. This had been rejected with the preference for modelling rather than a trial. MM will question why they cannot do a trial. **ACTION MM.**
12. MM asked if NYCC could trial a cycle track up Knaresborough Road towards Harrogate, markings etc as NYCC did when there was a landslip. Melissa had said no money to implement it. But the trial would not be costly. MM to do a formal request to the Director. **ACTION RB**
13. c) Follifoot Underpass Andrew had sent out an outline programme. The further delay has been due to funding, which may come from the Small Sustainable Transport Schemes, or it may come from WREN ending as an alternative source. Using the money from the Small Sustainable Transport Schemes may stop other schemes going ahead which were more "worthy". MW repeated his warning that, if not spent, the money in the Small Sustainable Transport scheme risked being moved to other budgets. **ACTION AN**
14. d) Harland Way Resurfacing - a higher than expected quote came in at £200,000. Duffields were the lowest quote. Andrew advised on funding options. WREN, BIFA , British Cycling. Leeds might be able to help out with funding, etc. There have also been two planning applications in that area which might provide a source of funding. **ACTION AN.** MM raised the possibilities of Crowd Funding.
15. Rupert is looking at signage. It is a permissive path so need to look at use. GM to organise data collection on the number of users etc. Andrew will eMail Gia to say what sort of data he wants collected. **ACTION AN/GM.**
16. Pateley - the Nidderdale Greenway MM and MW consulted with about 25 local business representatives. It was a very positive meeting. The routes for the Southern and Northern ends have been proposed. The middle section which is still to be considered. There is some concern about parking in Dacre. Frank Hird's Saw Mill has now shut. There might be an opportunity there for a car park. MW to talk with Frank. **ACTION MW.**
17. Sustrans have provided a quote for undertaking a feasibility study of the Dacre or Darley section, with the potential for this to be completed as an addendum to the current Dacre to Pateley Bridge Feasibility Study. A funding source for this work would need to be allocated if this work was to be commissioned. **ACTION AN**
18. Green Hammerton - this was put forward as one of the small schemes but has stalled because of work on the Local Plan. Gia reminded the Forum that this was a Community led initiative and there is an expectation that this will move forward. Andrew said the NPIF, LEP and other funding opportunities have come out of the blue so they have prioritised things that fit into that.

#### **EXTERNAL FUNDING UPDATES:**

19. a) Access Fund - Fiona Ancell has provided a written update (to be circulated later). The new officers are starting in the next 2 weeks. There will be a meeting with Fiona on Access Fund measures which are being taken forward under the Open Harrogate Scheme. **ACTION RB/AN**
20. b) RDPE Funding for Rural Routes - rural tourism. Fountains Abbey Greenway as a scheme - look to get a project together. Andrew to catch up with Rupert on this. **ACTION AN/RD.**
21. c) Developer Contributions - The spreadsheet provided by Andrew was very helpful. Andrew has sent this to NYCC to have it completed. Monitoring and updating will be necessary.
22. Harlow Moor Road Cycle Path HBC have made comments on the scheme and offered potential solutions to overcome some of the challenges in the scheme. **ACTION AN.**

**FINANCIAL STATEMENT OF FUNDING FOR PROJECTS** - No change.

## **LOCAL PLAN**

23. Two parts to it - generic site requirements which Andrew has fed into.
24. Andrew has studied each site and identified cycle links.
25. Andrew discussed new developments with the forum, using plans he had worked on. He will send the group generic site requirements. **ACTION AN**

**NEW DEVELOPMENTS** - See above.

**26. RECENT PLANNING APPLICATION COMMENTS** - Covered in above.

## **ANY OTHER BUSINESS:**

27. Maintenance Schedule - Gia sent this to Melissa in June but had no response. **ACTION MB**
28. Possible mandatory cycleway on Hookstone and Oatlands - NYCC surveys are having to be done again because the equipment was faulty. **ACTION MB**
29. Coach Road Junction & Oatlands Drive T junction - NYCC have decided that a push button stop for cyclists is not necessary.
30. Cycle Racks on the Stray - looking to get some funding from local members - Tom has funding from 2 out of 3. **ACTION TH**
31. Air quality at the Bus station - Phil Ireland knows about this.
32. LPT4 - NYCC have said there will be no amendment as it is already published.
33. Complaint addressed to the Forum re road re-surfacing impact on cyclists. Resurfacing people at NYCC have asked for additional sweep to make the roads safer for cyclists. **ACTION AN**

**DATE OF NEXT MEETING** - Meets every 3 months preferably on a Monday or Tuesday.

34. Afternoon of 11th or 12th December, depending on members availability. **ACTION YS**
35. YS to add actions from this meeting onto Andrew's spreadsheet . He will send the spreadsheet to Yvonne. **ACTION AN/YS**
36. YS to forward a copy of the Minutes to Area 6. **ACTION YS.**