

## HARROGATE & DISTRICT CYCLE FORUM

### MINUTES OF MEETING 12TH MARCH 2018 AT HARROGATE CIVIC CENTRE

**PRESENT** - Cllr Don Mackenzie NYCC, Martin Weeks HDCA, Malcolm Margolis HDCA, Gia Margolis HDCA, Melissa Burnham NYCC Area 6, Tom Horner HBC, Rupert Douglas Sustrans, Yvonne Skelton, HDCA.

**APOLOGIES** - Cllr Rebecca Burnett HBC, Kevin Douglas HDCA, Nigel Smith NYCC.

**GUEST:** David Wilson, Project Manager, WSP.

**MINUTES OF PREVIOUS MEETING** Approved and signed by TH who was Chairing the meeting.

#### MATTERS ARISING

1. **Greenhow Hill** - No further improvements planned as accidents have reduced considerably.

**Smelthouses** - Further inspections have resulted in new signage being ordered.

#### HARROGATE RELIEF ROAD - DM

2. **NYCC** is forming an engagement group which DM assured is a balanced group, and which would include at least one Forum member who could at the same time represent HDCA and WheelEasy.

#### WSP CYCLING STRATEGY – HARROGATE CYCLING INFRASTRUCTURE PLAN

4. The WSP report on the Cycling Infrastructure plan is delayed and still in its draft stage. NYCC to report results of the work back to the Forum when complete. **ACTION TH/DW.**

#### PROJECT REQUESTS TO NYCC FROM HDCA

- Improvement to Cycle Lane from High Bridge to Knaresborough Cycle lane on A59.
- Install Pegasus crossing on Wetherby Road to link Slingsby Walk and Cycle Path behind Harrogate Hospital to Knaresborough Road.
- Install Safe Crossing on Oatlands Drive from Slingsby Walk to Stray Rein.

5. The above proposals were agreed as potentially viable schemes. MB will include them in the NYCC list of schemes to be used when development and other funding becomes available. **ACTION MB.**

#### SCHEME UPDATES:

## Harrogate Cycleway Route 1

6. Money is available for the Cardale Park to Harrogate Town Centre section of this route from April 2017, to be delivered by March 2020. In April a public website will be set up to detail the National Productivity Investment Fund (NPIF) work. A Topographical survey is now being undertaken.
7. MM expressed concern about the environmental impact on Otley Road. MW said MM was expressing an individual view. DM said that the scheme was going forward on the basis that the Forum supported the route. He was assured that the Forum supported the scheme.
8. There was concern expressed that the cycleway be fit for purpose. Appropriate standards for side road crossings were debated and the Forum stressed the importance of the route to be convenient and high quality for cyclists. WSP to review options for design of the route. **ACTION DW.**

RD suggested a meeting with John White and Leeds City Connect to learn from the Leeds experience. DW said the plans which John White had drawn up were a starting point and now detailed design is required to be able to implement the scheme. WSP involved with a number of current schemes and this design would draw on their experience. **ACTION TH.**

9. **Bond End** - Work is continuing on two mini-roundabout designs. (Remove this item from the Agenda **ACTION YS**).

10. **Follifoot Underpass** - The riding school are still delaying progress on this. Cllr Ireland will make the final decision. RD will be happy to brief Councillor Ireland. **ACTION TH/RD.**

11. **Harland Way Resurfacing** - The cost of this is mounting due to access covenants and the likely width required to facilitate this access. HBC seeking developer funding for part of the required works. TH to send MB details. **ACTION TH.**

### **Pateley Nidderdale Greenway - TH/RD**

12. The saw mill in Darley has closed down, but Frank Hird (owner) is open to discussions about possible car parking on that site. **GM** to pass on Mr Hird's contact details to TH. TH will try to get feasibility funding, but the scheme is a leisure, not an urban scheme. Later in the meeting DM advised that from 1st April County Councillors would each be allocated an additional £5k (making a total of £10,000) for environmental schemes. RD to follow this up. **ACTION RD.**

13. **Fountains Abbey Greenway** - Cannot progress this because of resource issues. (Remove this from the Agenda. **ACTION YS**)

## **Harlow Moor Road Cycle Way - TH**

14. Steve Hill, Development Control, hopes a £2,500 consultation fee (required to change the land from public open space) can be waived, or funded from HBC Traffic reduction measures to support release of the land.

### **EXTERNAL FUNDING UPDATES:**

**16. Access Fund** - FA had not provided the meeting with an update, but had updated MB the evening before the meeting, via eMail. MB read these out to the meeting and will forward them to YS. GM said there is an event connected with cycling UK on April 21st that would fit this project. GM to forward information to MB. **ACTION MB/GM.**

**17. RDPE Funding for Rural Routes and LEP** - Cannot progress these because of resource issues. (Remove this from the Agenda. **ACTION YS**)

### **Community Grants Funding**

18. The District Improvements Fund has some sustainable transport schemes, including cycle ports in Knaresborough, cycle parking in Ripon, bus Stop in Boroughbridge, pedestrian and highway signage improvements in Masham. TH/KD to revisit assessment criteria for the smaller transport schemes fund. **ACTION TH/KD**

19. In addition there is an HBC Tour de Yorkshire support grant scheme currently open for bids of up to £1,000 with quite a flexible set of bidding criteria. More information on the HBC website, Grants. Tour de Yorkshire Small Grants 2018. **ACTION ALL TO NOTE/ACTION.**

**20. FINANCIAL STATEMENT OF FUNDING FOR PROJECTS** (Remove this from the Agenda until TH is in a position to progress this. **ACTION YS**).

**21. LOCAL PLAN** - Consultation is underway. Next stage is to submit the Plan to the Inspectorate in the summer. TH to send MB his map re cycle links within the local plan. **ACTION TH.**

**22. NEW DEVELOPMENTS PROCEDURES** In place. (Remove item from Agenda. **ACTION YS**)

**23. RECENT PLANNING APPLICATION COMMENTS** Leave this item on the Agenda.

### **ANY OTHER BUSINESS**

**24. Staff Resources at HBC for Cycling** Pending AN's replacement, a three month secondment from a consultant has been agreed.

**25.Cycleway Maintenance Responsibilities** Completed. (Remove from agenda.  
**ACTION YS)**

26.It was agreed **Andrew Bainbridge**, Team Leader Transport Planning. NYCC be invited to attend a Forum meeting to discuss the WSP work on cycling infrastructure in Harrogate. **ACTION RB**

**27. Mandatory Cycleway on Hookstone and Oatlands** - MW to eMail MB/DM why he disagrees with Paul Ryan's response. **ACTION MW.**

**28.Cycle Racks on the Stray** - Cllr Ennis added £300 to HBC funding for this. Needs Harrogate Parkrun consultation. **ACTION TH.(Remove from the Agenda ACTION YS).**

**29.Data report on Cycle use of cycle paths on the network** - MB to collect data from automatic cycle counters. TH to send MB the data collected last time this was done. WSP will want this information. **ACTION TH/MB**

30.WEF from 1st April **County Councillors will have £10,000** each to support projects related to cycling and environment. **ALL TO NOTE THIS IS AVAILABLE FUNDING.**

31.DM felt there should be a **Ripon representative on the Forum**, and this was agreed. However, it would be better if the person was brought up to speed on the HDCA before attending a Forum. Don to send TH details of a contact he has. TH discuss with RB. **ACTION DM/TH/RB**

32.MB requested that the Secretary **reduce agenda items**. YS responded that items on the agenda arose from the previous Minutes. RB and GM's pleas for information before meetings (made from June 2017 onwards) would help reduce agenda items. **ACTION YS**

**33.Dunlopillo site** - Paul Roberts, Development Control, dealing with Dunlopillo site. **ACTION GM**

34.Add David Wilson of WSP to the membership for the duration of his project. **ACTION YS.**

**35.DATE OF NEXT MEETING** - 2 pm on Monday 2 July 2018 **ACTION TH/YS**

Signed by the Chairperson.....

Dated .....