

HARROGATE & DISTRICT CYCLE FORUM

MINUTES OF MEETING MONDAY 11TH DECEMBER 2017

CONFERENCE ROOM 0-25 AT THE NEW HARROGATE CIVIC CENTRE

PRESENT

Councillor Don Mackenzie NYCC, Martin Weeks HDCA, Malcolm Margolis HDCA, Gia Margolis HDCA, Kevin Douglas HDCA, Melissa Burnham NYCC Area 6, Tom Horner HBC, Andrew Norman HBC, Councillor Rebecca Burnett HBC, Rupert Douglas Sustrans, Yvonne Skelton HDCA.

APOLOGIES - none

GUESTS

Nigel Smith, Area 6 Highways Manager, NYCC. Fiona Ancell - Road Safety Team Leader and Team Leader for the Access Fund, NYCC. Caroline Wilkinson - Sustainable Travel Officer, NYCC.

MINUTES OF PREVIOUS MEETING

1. Approved and signed, with the following changes: para 4: change the word “badly” to “insufficiently”, para: 14 to be changed to ‘crowd funding raised as a possibility by MM’. No action on MM related to crowd funding. Changes to be made to the previous Minutes so they can be included in the published copy. **ACTION YS/AN.**

2. MATTERS ARISING - See below. Numerical references relate to the tracker document.

HARROGATE RELIEF ROAD - DM

3. On Thursday 7th December, Councillors on the NYCC Harrogate Area Committee voted by a margin of 13-2 against including in the proposed consultation process the option of a Relief Road and were in favour of a package of sustainable transport measures to ease congestion.

4. On 15th December the BES Executive at NYCC will meet to make a delegated and final decision on which options will be included in the consultation process.

WSP CYCLING STRATEGY – HARROGATE CYCLING INFRASTRUCTURE PLAN

5. Following a stakeholder meeting and wider workshop meeting, WSP are working on bringing together a network proposal to get schemes developed and “on the shelf” in order to take advantage of future funding opportunities. KD asked how this is being progressed. FA said WSP have produced a first draft and this is will developed further into a number of routes, some of which will be selected for further development. KD said this needs to be linked into the Forums’ previously drawn up proposals (Harrogate Cycle Delivery Plan).

6. WSP/NYCC will be meeting to consider priorities with regard to sustainable transport. KD said that the priorities for the Forum had already been established (Harrogate cycle delivery plan). He requested that any draft priority report should be agreed with the Forum who have played a major part in drawing up proposals before WSP were involved and also at the Focus Group with WSP. **ACTION NW/MB.**

SCHEME UPDATES:

Harrogate Cycleway Route 1 Reference 170636

7. There is funding available for the Otley Road section as part of the successful NYCC NPIF application. Hopefully we can achieve a start date of July 2018.
8. AN referred to John White's (previously NYCC) feasibility design for the Cardale Park-Harrogate-Knaresborough cycleway. Also John White (and AN previously) is currently working on the CityConnect 2 Superhighway for Leeds, for which a set of cycleway design standards and guidance has been produced.. RD and AN commended these advanced design standards and said they were good models to follow. **ACTION AN TO REQUEST LCC CYCLEWAY STANDARDS AND SHARE WITH NYCC AREA 6.**
9. MB was asked to update the Forum on the consultation to be carried out. **ACTION MB.**

Bond End - Reference 170635

10. The traffic modeling exercise is based on options 1 and 3, and the results of this will come out in January, with construction work commencing in March 2018. The 'trial' option was rejected as it would not reflect the future situation. A sustainable transport option would be to divert cyclists away from Bond End, which could be paid for with Access Fund money. Note: The Access funding needs to be spent by March 2018. **ACTION MB.**

Follifoot Underpass - Reference 170637 - AN

11. A further meeting with the riding stables took place to try to reach agreement. They had genuine concerns which may be addressed by the use of a Flexipave rubberised surface. AN is looking at WREN funding.
12. MW pointed out that cyclists and pedestrians are still having to cross a major road. He suggested the stables be given a deadline to reach a final agreement so the scheme could be completed. KD asked if the developer funding (S106 for concreting of underpass) time limited of 5 years would be coming up soon. NS agreed to check this. **ACTION NS.**

Harland Way Resurfacing - Reference 170638 - AN

13. No further progress but discussions continuing.

Pateley Nidderdale Greenway - Reference 170639 - TH/MW/RD

14. Nidderdale Plus agreed that it would be advantageous to extend the proposed study of the Dacre Banks/Pateley Bridge route to Darley. RD's next meeting with Nidderdale Plus is in March 2018.

Fountains Abbey Greenway - Reference 170641 - AN

15. Funding for a feasibility study could come from a traffic reduction measures pot, but there is no staff time resource to move it on. There might be an opportunity to move this forward when Ripon barracks comes up for development.

Harlow Moor Road Cycle Way - Reference 170643 - AN

16. This developer funded scheme is not yet complete. Some missing signs, incorrect tactile paving, a pinch point, and problems with the entrance to the development need to be sorted. NYCC had not yet responded to several enquiries by AN. DM was also being asked about the scheme from members of his constituency. NS advised that Steve Hill was the contact on this.
ACTION AN/DM.

EXTERNAL FUNDING UPDATES:

17. Access Fund

18. Businesses and schools have been engaged re sustainable transport and the team are now looking at engaging with housing developers. The work includes promotion, publicity, marketing, incentive schemes for sustainable transport. FA to provide the Forum meetings with updates.
ACTION FA.

19. RD reminded the Forum of the Harrogate cycle Map. MM said that stocks were a bit low and an additional print run could be undertaken with Access fund monies. RD has the original work if the map needed to be up-dated. **ACTION FA**

20. KD is standing in for RB on the first meeting of the Open Harrogate Steering Group for on the 13th December. **ACTION KD.**

21. DM asked if there was anything that the Forum could do to support the work of the Access Team, to let them know. **ACTION FA.**

LEP Funding - MB

Reference 170648 - September 17

Reference 170622 - June 17

Reference 170214 - February 16

22. No funding has been applied for, for cycling infrastructure by NYCC via the LEP. Junction 47 at Flaxby is still in progress. Any provision for cyclists at this development site is tied up with the Flaxby Green Park development.

23. HBC have submitted Expressions of Interest to the YNYER LEP and the Leeds City Region LEP for the Harrogate to Knaresborough Cycleway (Harrogate Cycleway Route 1). TH to send copy to MB.

Developer Contributions - Spreadsheet update required by NYCC

Reference 170612 - June 2017 - Update not received from MB.

Reference 170642 - Sept 2017 - AN produced spreadsheet to be completed by NYCC.

24. Spreadsheet still not completed by NYCC. **ACTION MB.**

Community Grants Funding progress (see paragraph 19 of Minutes).

25.TH - We are still looking to progress these small schemes. **ACTION TH.**

FINANCIAL STATEMENT OF FUNDING FOR PROJECTS - TH

Reference 170615 - June 2017

26.TH will send this out the near future. **ACTION TH.**

LOCAL PLAN

27.The Local Plan will be ready to go out to consultation at the end of January 2018. The next stage would be to look at incorporating sustainable routes into the plan.

28.Ref 170649 Sept 2017. AN will share new sites with the Forum Sub Group when appropriate.

NEW DEVELOPMENTS

Planning Applications Procedure for Incorporating Sustainable Transport - MB

Reference 170633 - September 2017

29.Meetings have taken place with officers, but not yet with wider NYCC Team Leaders. **ACTION MB**

RECENT PLANNING APPLICATION COMMENTS

30.Leave this item on the Agenda.

ANY OTHER BUSINESS

Maintenance Schedule - MM

Reference 170215 February 2016 - Maintenance schedule sent to MB for co-ordination with NYCC

Reference 170629 June 2017 - schedule not yet co-ordinated by MB

Reference 170645 September 2017 - schedule not yet co-ordinated by MB

31.NS said this was complex because of the involvement with Parks, Rights of Way, Highways etc. He suggested the schedule be co-ordinated by the Forum Secretary. The action outstanding was for NYCC to confirm the information provided and then the schedule could be used. **ACTION NS/MB.**

Mandatory Cycleway on Hookstone and Oatlands - MB

Reference 170646 - September 17

Reference 170624 - June 17

Reference 170203 - February 16 - RB investigated

32.MB advised that cameras failed on the first data collection, but have worked this week. The data is now being collated. The best solution would be for the cycleway to be made mandatory,

but this might not be enforceable. NS suggested informal approaches might work but this had already been tried and had not been successful. **ACTION MB.**

33.RD questioned as to whether there was scope to get cyclists off the road on Oatlands Drive onto a widened joint use cycleway/footway. CW said that discussions with the school about cycling had raised the issue of cycling safety on Oatlands Drive. **ACTION MB. Update on results of surveys and next steps at next forum meeting.**

Cycle Racks on the Stray - TH
Reference 170647 - September 17
Reference 170630 - June 17
Reference 170205 - February 16

34.The racks should be in place in the New Year. When this happens Parkrun Harrogate will be advised by RB/MW. **ACTION TH.**

Data Report on Cycle use of Cycle Paths on the Network - GM

35.MB said she would provide historical data on the use of cycle paths. **ACTION MB.**

OTHER MATTERS ARISING

36.RD said he was continuing to receive emails from concerned residents of Greenhow Hill and Smelthoues about the dangers of these roads for cyclists who did not reduce their speed. Fiona is currently proposing improvements at Smelthouses. **ACTION FA.**

37.NS said queries/issues should be addressed to area6.Boroughbridge@northyorks.gov.uk. **ACTION: ALL**

38.NS said he had seen no Terms of Reference or priorities on the Forum. He was referred to the HBC website where these are published. **ACTION AN to send website link.**

NYCC Representation on the Forum - Reference 170631

39.NS agreed to attend the group when he could, and either he or MB would attend.

40.DM reminded the Forum that he was not available on Tuesdays. Furthermore, it was agreed that Monday afternoons was a better time. **ACTION YS.**

DATE OF NEXT MEETING - Meets every 3 months preferably on a Monday afternoon.

41.Monday afternoon in March agreed. **ACTION YS.**

Signed by the Chairperson.....

Dated