

Working for you

HARROGATE DISTRICT CYCLE FORUM
MINUTES OF MEETING 01 OCTOBER 2015

Present:

Cllr Rebecca Burnett	(RB)	Chair
Jo Armstrong	(JA)	Secretary/Cycle legacy officer
Thomas Horner	(TH)	HBC Transport Planner
Gia Margolis	(GM)	Wheel Easy
Malcolm Margolis	(MM)	Harrogate Cycle Action Group
Martin Weeks	(MW)	Harrogate Cycle Action Group
Kevin Douglas	(KD)	Chair Harrogate Cycle Action
John White	(JW)	NYCC Highways
Mike Babbitt	(MB)	SUSTRANS

Apologies:

Cllr Don Mackenzie	(DM)	County Councillor
Aoife Healey	(AH)	NYCC Public Health
Rupert Douglas	(RD)	SUSTRANS

Agenda item	Discussion points	Actions	Lead
	<p>Minutes from June meeting agreed.</p> <p>KD – Is there any clarity on whether the new Harrogate High school will link into the cycle network</p> <p>JW – NYCC have had a meeting with the designers, none had considered cycling. JW senses a resistance due to concerns over maintenance of the cycle way.</p>	<p>RB to arrange meeting with the school</p>	<p>RB</p>
<p>1.0 Update cycle delivery plan</p>	<p>TH updated on the recent Cycle delivery briefing (update attached).</p> <p>KD – Concerned that rural areas may miss out if government focus on large towns and cities.</p> <p>GM – Government need to be aware of what is happening within the district, outside of the forum.</p> <p>MB – Any application need to tell a story, it must include health benefits, economic impact, the vision and the aims.</p> <p>RB – we need to put all the work together and evidence what we are saying. RB questioned when this work should be ready.</p>	<p>TH - Look at what the Bristol brief entailed</p> <p>MB – Send TH Cycle Action Plan for South Yorkshire.</p> <p>TH – Share brief with forum (including timeframes)</p>	<p>TH</p> <p>MB</p> <p>TH</p>

	<p>TH – On-going piece of work which needs to be ready by the announcement in summer 2016.</p> <p>GM – Is there an opportunity for HBC to commission Sustrans to do the modelling for us, do we have to go through NYCC?</p> <p>RB – Agreed and asked MB if this might be an option.</p> <p>MB – Sustrans had offered 15 days of free support through the DfT Transport Delivery Excellence Project to the York, North Yorkshire & East Riding Enterprise Partnership but this was not taken up as it was in the Leeds and Sheffield City Regions. This opportunity has now passed although Sustrans can still be commissioned to carry out work within its expertise field.</p> <p>KD – We need support to produce the strategy and document for TH.</p> <p>TH – reluctant to commission at this stage with so many unknown variables</p> <p>KD – This work needs to be done regardless of the DfT position. We need to have a ‘glossy’ product so we are in a good position when funding is identified.</p> <p>TH – Traffic modelling nearly complete, this will then release more capacity. Could we really commission work when we don’t know if we are eligible for the funding?</p> <p>KD – If we wait we could miss out</p> <p>MB – This should be done anyway. The product can be fine-tuned based on the DfT criteria, but as a forward thinking authority you need to have a strategy /framework in place.</p> <p>GM – The strategy /framework is the key. New builds are starting with no consideration to cycling.</p> <p>RB – Agreed that we need a strategy and should think about timeframes</p>	<p>MB – Send details of original TDEP offer to RB</p>	
<p>2.0 Harrogate – Knaresborough Cycleway</p>	<p>Project delayed approximately 6 weeks due to legal department. RB to sign off brief at cabinet meeting.</p> <p>RB – need to meet with JW before work starts to agree the programme. RB and JW to walk the</p>	<p>TH to share brief with JW and MB</p> <p>RB, JW and member of HCAG walk the route</p>	<p>TH</p> <p>RB JW</p>

	<p>route to look at constraints. One member of HCAG should also attend.</p> <p>Timescales: 1st phase (is it buildable) before Christmas. 2nd phase, out to Jacobs.</p> <p>MB – lots of learning has come from city connect and TfL. Group should use this.</p> <p>Date for meeting with JW 6th November 10am.</p>	<p>JA book room Hydro meeting room booked for 10am.</p>	<p>JA</p>
<p>3.0 Town centre master plan</p>	<p>KD – is the forum getting involved in the master plan, or should this be driven by Harrogate cycle action group?</p> <p>RB – As the master plan is part of RBs work, as is the forum, it would be better to have a response from the cycle action group.</p>	<p>TH – speak to forward planners to add MB to list of consultees</p>	<p>TH</p>
<p>4.0 Community Grants scheme</p>	<p>A portion of funding allocated to traffic reduction has been set aside to be used as a community grants scheme. There will be a report going to cabinet meeting for formal sign off.</p> <p>KD – could forum see the criteria or outline of the guidance?</p> <p>RB – There is approx. £30000 to administer. There will be key principles and priorities.</p> <p>KD – who will assess the applications? Panel members shouldn't just be from planning and should reflect all areas including participation and health benefits.</p> <p>GM – would a bid from Hammerton greenway (for example) be eligible for the community grant scheme? –</p> <p>RB- confirmed that funding had already been pledged to the Green Hammerton study separately to the community grants scheme</p>	<p>RB to circulate criteria.</p>	<p>RB</p>
<p>5.0 Progression of Non NYCC works</p>	<p>RB – Looking at schemes that we can progress that are off the highway.</p> <p>Infrastructure projects: 1. Follifoot underpass (entrance and exit of</p>		

	<p>underpass) JW – if it's added to the main works it won't be deliverable within the timescale. Mike Gurney may be able to commit someone to the job via public right of way. MW to send list of funders contributing to the project to RB. Total cost of complete underpass works £40k. JW to share costing's with group. RB – Any jobs going out to tender must be given the same criteria to ensure that they are comparable. MB – Sustrans would like to do the work but would like some clarity of the process before putting any more bids in. RB to follow up and advise MB.</p> <p>2. Yorkshire showground re-surfacing KD – clarity needed from RD whether or not Agricultural society are funding. JW – consultation with PRow needed. MW – Grid needs looking at.</p> <p>3. Starbeck to Bilton path improvements There is a WREN bid in to cover the works, if successful HBC will not have to fund.</p> <p>4. Coppice Drive to Harrogate Town centre JW asked if the HBC new offices could contribute to this development. TH to investigate if any money is available for this. Group agreed that this couldn't be progressed as it is on Highway.</p> <p>5. Cardale park to Green lane No developers interested at the moment. KD – should we be doing some prep work, future schemes to develop? GM – This links to the need for a proper strategy. RB - It is important to carry out some feasibility work should potential investment become available. GM - It should have been key that the Killing hall development linked to the greenway, this was a massive missed opportunity.</p> <p>6. Killinghall Moor sealed surface Propose to improve the surface of the existing paths to link QE housing estate through Jenny fields to the Luchon way.</p> <p>7. Improvements to access to Nidd greenway RB – had a meeting with ward Cllrs in Bilton regarding improving safety and shared use. RD from Sustrans also attended, Main issues:</p> <ul style="list-style-type: none"> • Dogs off leads • Speeding cyclists 	<p>JW send costing's email to group</p> <p>TH investigate if money available from new office development</p>	<p>JW</p>
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	<ul style="list-style-type: none"> • Parking and size of car park <p>Cllrs would like to look at pooling their resources to part fund a project to increase the size of the car park.</p> <p>MB - work on the car park would not be cost effective. To increase the size would be costly and would only increase capacity by 1-2 spaces.</p> <p>RB - awareness should be raised to encourage users to park at some of the other entrances.</p> <p>JW – Approval has been given to paint double yellow lines to protect the entrance to the greenway.</p> <p>Greenway signage:</p> <p>MB –</p> <ul style="list-style-type: none"> • Street sign on Haywra street pointing the wrong way • Unclear signage through ASDA car park • Could there be a better ‘gateway’ to the start of the greenway? <p>European funding available to grow and promote tourism, Harrogate and the greenway could be eligible.</p> <p>RB – Cyclists don’t stop at Bilton lane, maybe painting warning lines on the road might help.</p> <p>MB – DfT soon to approve tiger crossings (zebra crossings for cyclists).</p> <p>MW – Greenway needs widening Bilton to viaduct. JW – consultation with PRow. JW will pass the details of PRow contact.</p> <p>JW – Provisional budget for next year to do work on Bilton Lane. (Surface overlay of 3 poor surfaces).</p> <p>TH – meeting planned with Parks department to discuss the maintenance of the cycleway. TH to link NYCC list to HBC list.</p> <p>KD – by next meeting we need to have a map of who is responsible for which parts of the cycleway.</p>	<p>MB to share info on funding.</p> <p>JW pass details of PRow contact to group.</p> <p>JW to keep group informed.</p> <p>JW to bring NYCC areas of responsibility TH to bring HBC areas of responsibility.</p>	
6.0 Cycling in Upper Dunsforth	<p>Residents of Upper Dunsforth have concerns about the number of cyclists passing through the village, especially as there are no footpaths for pedestrians.</p> <p>MB – Look at signage for example “No public footway ahead” / “Motorists & Cyclists beware”</p> <p>Message to all cycle clubs asking for riders to take care in villages.</p>	<p>JW to look at signage options</p> <p>HCAG to send message to all clubs.</p>	

7.0 AOB	There is a need for someone to co-ordinate the section 106 and developer funds to ensure that opportunities are not missed.		
8.0 Date for next meeting	Doodle poll to be sent around to all members	JA to send out poll	JA